



PIONEER GRANT PROGRAM (PGP) APPLICATION

Form revised 7/21/2023

PROJECT INFORMATION

Project Name: _____

PGP Incentive Category Requested: _____

APPLICANT INFORMATION

Business Name: _____ Contact Name/Title: _____

Address: _____ City/State/ZIP: _____

Phone: _____ Fax: _____

Email: _____

Signature: _____ Date: _____

ADDITIONAL INFORMATION

Provide the following additional information to submit with this application:

1. Project Description
 - 1.1. Proposed use(s)
 - 1.2. Proposed location
2. Facility Description
 - 2.1. Facility description (e.g. finish-out space in multi-tenant retail center, stand-alone building(s) on pad site, etc.)
 - 2.2. Size of facility (e.g. size of space, building(s) and/or site)
 - 2.3. Is project to be located in an existing facility or will it be in new construction?
 - 2.4. Will facility be owned or leased?
3. Timing

Provide estimated date (month & year) for the following:

 - 3.1. First development application (e.g. zoning, site plan, permit, etc.)
 - 3.2. Ground breaking
 - 3.3. Occupancy & business operation
 - 3.4. Phasing if proposed
4. Economic Impact Data

Provide estimates for the following:

 - 4.1. Square feet of construction & construction value
 - 4.2. Personal property value
 - 4.3. Annual taxable sales
 - 4.4. Number of full-time equivalent (FTE) employees
 - 4.5. Number of employees with salary of \$50,000 or greater
 - 4.6. Average annual salary per FTE
 - 4.7. Provide above data by phase if project will be phased
5. Supporting Information
 - 5.1. Incentive amount requested and rationale for request
 - 5.2. Overview of company/project team including related experience
 - 5.3. Additional general comments from applicant (if desired)

Please contact Lancine Bentley, Economic Development Coordinator, at 940-350-9344 or lbentley@town.northlake.tx.us with questions about the program.

TAX LIABILITY NOTICE: Applicant is responsible for any and all state and federal tax liability that may be due upon acceptance of this grant/loan. Applicant is encouraged to contact their accountant for any questions or concerns.