

DOCUMENTATION FOR INDIGENCY HEARING

- LAST 3 YEARS TAX RETURN
- PAYCHECK STUBS
- LIST OF MONTHLY BILLS
- STATEMENT/RECEIPTS FOR MONTHLY BILLS
- STATEMENTS/DOCUMENTATION OF ANY FINANCIAL AID FROM THE STATE OR OTHER AGENCY

THE ABOVE LISTED DOCUMENTS MUST BE BROUGHT WITH YOU TO COURT ALONG WITH THE COMPLETED INDIGENCY PAPERWORK FOR THE JUDGE TO CONDUCT THE INDIGENCY HEARING AND PROCESS YOUR REQUEST.

CITATION NUMBERS:

STATE OF TEXAS _____

IN THE MUNICIPAL COURT

VS. _____

TOWN OF NORTHLAKE

_____ DENTON COUNTY, TEXAS

INITIAL ALL THAT APPLIES:

___ The Court has advised me that I am responsible for satisfying the judgement and sentence:

In the amount of \$ _____ for Citation Number _____ :

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___ I assert that I am unable to pay the fine and costs immediately and that the following

Information is documented that I have insufficient resources or income to pay today.

___ I request that the court extend the payment to a later date.

___ I request that I be able to discharge the fine and cost by performing community service.

Because I have no resources to pay, and I am unable to pay the fine and costs.

___ I have been determined to be indigent by the federal government and I am receiving, or I am eligible to receive assistance under a federal program. Name of program:

APPLICATION FOR TIME PAYMENT, EXTENSION, COMMUNITY SERVICE, OR WAIVER

Name: _____

Telephone Number: _____

Address: _____

Employer: _____

Job Title: _____

Employers Address: _____

Salary: \$ _____ Per Hour \$ _____

Employers Telephone
Number: _____

Marital Status (Check One): Married _____ Single _____ Divorced _____ Widowed _____

Spouse's Name: _____ Spouse's Salary: \$ _____ per _____

Spouse's Employer: _____ spouse's Job Title: _____

List the source and amount of any other income you receive:

List all your dependents, their ages, and their relationship to you:

Your residence is (Check One): Rented _____ Owned _____ Rent-Free _____

LIST ALL BANK ACCOUNTS IN YOUR NAME OR FROM WHICH YOU MAY WITHDRAW FUNDS:

Name of Bank	Address of Bank	Type of Account	Account Balance
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LIST ALL REAL ESTATE OWNED BY YOU AND YOUR SPOUSE:

APPLICATION FOR TIME PAYMENT, EXTENSION, COMMUNITY SERVICE, OR WAIVER (Page 2 of 4)

ESTIMATE YOUR AVERAGE CURRENT MONTHLY EXPENSES FOR YOU AND YOUR FAMILY:

A. Home mortgage payment, rent, or lot rental for trailer:

\$ _____

B. Routine home maintenance:

\$ _____

C. Utilities (electricity, water, gas, phone):

\$ _____

D. Food and sundries:

\$ _____

E. Clothing:

\$ _____

F. Laundry and cleaning:

\$ _____

G. Newspaper, periodicals, & books, including schoolbooks:

\$ _____

H. Medical, dental, and drug expenses:

\$ _____

I. Insurance (auto, life, medical, homeowners/renters):

\$ _____

J. Transportation, including auto payments

\$ _____

K. Taxes not deducted from wages or included in mortgage:

\$ _____

L. Alimony or child support payments:

\$ _____

Religious/charitable contributions:

\$ _____

Other expenses (use reverse side if necessary):

LIST THE ESTIMATED VALUE FOR ALL PERSONAL PROPERTY OWNED BY YOU OR YOUR SPOUSE:

a. Deposit in financial institutions and cash on hand:

\$ _____

b. Household goods and supplies:

\$ _____ \$ _____ \$ _____

\$ _____ \$ _____ \$ _____

c. Household furniture and furnishings

\$ _____ \$ _____ \$ _____

\$ _____ \$ _____ \$ _____

d. Jewelry :

\$ _____ \$ _____ \$ _____

\$ _____ \$ _____ \$ _____

APPLICATION FOR TIME PAYEMNTS, EXTENSION, COMMUNITY SERVICE, OR WAIVER

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e. Sports equipment and musical instruments

\$ _____ \$ _____ \$ _____

\$ _____ \$ _____ \$ _____

f. Television, home theater, media and stereo equipment:

\$ _____ \$ _____ \$ _____

\$ _____ \$ _____ \$ _____

g. Household appliance:

\$ _____ \$ _____ \$ _____

\$ _____ \$ _____ \$ _____

\$ _____ \$ _____ \$ _____

h. Automobiles, truck, trailers, boats, and accessories:

\$ _____ \$ _____ \$ _____

\$ _____ \$ _____ \$ _____

\$ _____ \$ _____ \$ _____

i. Machinery and tools, lawn, and garden equipment

_____	\$	_____	\$	_____	\$
_____	\$	_____	\$	_____	\$
_____	\$	_____	\$	_____	\$

j. Office equipment, supplies, furniture, and inventory :

_____	\$	_____	\$	_____	\$
_____	\$	_____	\$	_____	\$

k. Farming equipment, supplies, livestock and other animals:

_____	\$	_____	\$	_____	\$
_____	\$	_____	\$	_____	\$

l. Any other property not listed above:

_____	\$	_____	\$	_____	\$
_____	\$	_____	\$	_____	\$

APPLICATION FOR TIME PAYMENT, EXTENSION, COMMUNITY SERVICE, OR WAIVER

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LIST ALL OF YOUR CREDITORS (INCLUDING CREDIT CARDS) AND THE AMOUNT OWED ON EACH

_____	\$	_____	\$
_____	\$	_____	\$
_____	\$	_____	\$
_____	\$	_____	\$
_____	\$	_____	\$

YOUR INITIAL BY EACH OF THE FOLLOWING STATEMENTS INDICATES THAT YOU HAVE READ THE STATEMENT, UNDERSTAND IT, AND AGREE TO IT.

_____ I **promise** that I will notify the Court in person or by first-class mail of any changes of my address or telephone number at the following address:

Northlake Municipal Court 1500 Commons Cir. Suite 300 Northlake, Texas 76226

within five (5) days of the change.

_____ I **understand** that I have a continuing obligation to notify the Court of any changes in my financial status that may hinder my ability to satisfy the judgment or help me satisfy the judgment.

_____ I **understand** that if I pay any part of the fine, costs, or restitution (if applicable) on or after the 31st day after judgment was entered that I am responsible for paying a \$25.00 or \$15.00 time pay fee (Section 133.103, Local Government Code).

_____ I **understand** that submitting false financial information to the Court constitutes the crime of tampering with a governmental record, punishable by incarceration and /or imposition of a fine (Section 37.10, Penal Code.) I swear that all the information in this application is true, correct, and complete to the best of my knowledge and belief.

Date: _____ Defendant's Signature: _____

Sworn and subscribed before me this day _____ of _____ 20 _____.

(Judge) (Clerk) (Deputy Clerk)

