IMPORTANT CHANGES FOR FIRE HYDRANT METER ACCOUNTS
Revised 09/30/2022

The Northlake Town Council ratified the fee schedules for the Town of Northlake during the September 10, 2015 Town Council meeting. **Some of the changes to the fee schedule have impacted the Fire Hydrant Meter Agreement, therefore, the Town of Northlake would like to make note of important changes to the agreement.**

1) The deposit amount has increased to a $3,000.00 refundable deposit. The deposit is for water consumption.

2) The monthly rental fee has increased to $100.00 per month.

3) Contractors are **required** to return the fire hydrant meter to the Public Works Department, located at 1400 FM 407, Northlake, TX 76247, during business hours, between the 20th and 25th day of each month for the monthly meter reading.

   **Starting in December 2019, reads may be emailed to: utilitybilling@town.northlake.tx.us by submitting a picture of the meter number (typically etched on the lid) and the full meter face. The picture must be clear and easy to read for us to process billing. Reads are required monthly either in person or by email between the 20th – 25th.

4) Failure on the part of the contractor to obtain a reading between the 20th and 25th day of each month will result in a fee of $250.00 per incident being charged to the account.

5) The Fire Hydrant Meter Agreement will expire on the 25th day of the sixth month following the date of the agreement. If you need to keep the meter longer than six months, we simply need you to complete a new Fire Hydrant Meter Agreement and your current deposit will be honored under the new agreement.

6) The Fire Hydrant Meter Application, Water Service Agreement, and Fire Hydrant Meter Agreement **must be fully completed before services begin.** Be sure to supply complete billing and contact information in case of questions or an emergency.

If you have any questions concerning your account or the establishment of a new account, please contact our office at 940-648-3290 for assistance.