



BOARD OF ADJUSTMENT MEETING MINUTES

February 7, 2023
Northlake Town Hall
1500 Commons Circle, Suite 300
Northlake Texas 76226

1. CALL TO ORDER

Vice-Chairperson Kliewer called the meeting to order at 5:30 pm, with the following quorum present:

Alexandra Holmes - Absent with Notice	Kathy Kliewer
Thomas Lott	Robert Parker
John Stewart	

2. BRIEFINGS

- A. Briefing - Unified Development Code (UDC) amendment approved to update terms of office and notice requirements for Board of Adjustment (BOA)

The item was presented by Nathan Reddin, Development Services Director, and commentary followed.

The item was for presentation and update purposes only.

- B. Briefing - Comprehensive Plan Update

The item was presented by Jacob Rojo, Development Services Planner, and no commentary followed.

3. PUBLIC INPUT

None.

4. NEW BUSINESS

- A. Consider approval of the meeting minutes from October 18, 2022

Member Parker moved to approve the minutes as presented. Motion seconded by Member Stewart. Motion carried.

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AYES (4): Kliewer, Lott, Stewart, Parker
NAYS (0): None
Absent (1): Holmes

- B. Recommend Board of Adjustment (BOA) representative to serve on the Steering Committee for Comprehensive Plan Update

The item was presented and discussion continued.

Member Stewart moved to recommend Member Lott serve as the BOA representative. Motion seconded by Member Parker. Motion carried.

AYES (4): Kliewer, Lott, Stewart, Parker
NAYS (0): None
Absent (1): Holmes

5. ADJOURNMENT

With no further business, Vice-Chairperson Kliewer adjourned the meeting at 5:52 p.m.

Alexandra Holmes

Alexandra Holmes, Chairperson

Attest:

Zolaina R. Parker

Zolaina R. Parker, Town Secretary

MINUTES APPROVED ON: May 2, 2023