



**NORTHLAKE BOARD OF ADJUSTMENT
REGULAR MEETING MINUTES
TOWN HALL - COUNCIL CHAMBER ROOM
1500 COMMONS CIRCLE, SUITE 300, NORTHLAKE, TEXAS 76226
DECEMBER 2, 2025**

The Northlake Board of Adjustment convened in a Regular Meeting on December 2, 2025, at 5:30 PM, in the Northlake Police Department – Community Room, 1600 Commons Circle, Suite 300, Northlake, Texas.

1. CALL TO ORDER

Chairperson Ham called the meeting to order at 5:30 p.m., and a quorum was present as follows:

Roll Call:

Lisa Ham, Chairperson
Thomas Lott, Member
Raymond Callahan, Member

Robert Parker, Vice Chairperson
Dale Mauch, Member

Also present were:

Drew Corn, Town Manager
Zolaina Parker, Town Secretary
Dean Roggia, Town Attorney

Nathan Reddin, Development Services Director
Lora Hutchings, Planning & Permitting Coordinator

2. PUBLIC INPUT

The following individuals shared comments as allowed under the Public Input portion of the agenda. All comments may be viewed in their entirety on the Town's Website at <https://www.town.northlake.tx.us/337/Watch-Council-Meetings>.

- None

3. ACTION ITEMS

- A. Consider approval of meeting minutes for October 7, 2025
APPROVED

The item was presented, and discussion followed.

Vice Chairperson Parker moved to approve the item as presented. Motion seconded by Member Callahan. Motion Carried.

AYES (5): Lott, Ham, Parker, Callahan, Mauch
NAYS (0): None
ABSENT (0): None

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- B. Consider a request for an appeal of the denial of sign permit application # 25NORT- SGN00031, for a billboard sign proposed on a portion of a 1.319-acre site generally located on the east side of the IH 35W Service Road and approximately 400 feet north of Ashmore Lane at 17901 IH 35W, and zoned Commercial (C). Case # 25-VBOA00005

- i. Public Hearing
- ii. Consider Approval

APPROVED

The item was presented and discussion followed.

Chairperson Ham opened the public hearing at 6:08 p.m., with the following coming forward to speak:

- Joel McGregor, address on file - questioned why Fort Worth business can take away business from Northlake; consider what applicant has been thru; promote Northlake businesses

With no further speakers, Chairperson Ham closed the public hearing and reconvened the Regular Meeting at 6:11 p.m.

As authorized by and pursuant to Section 551.071 of the Texas Government Code, Chairperson Ham, recessed the Regular Meeting at 6:11 p.m. and convened into Executive Session.

Chairperson Ham closed the Executive Session and reconvened the Regular Meeting at 6:28 p.m. No votes, orders, or decisions were addressed during Executive Session.

Member Mauch moved to deny the appeal as presented. Motion seconded by Vice Chairperson Parker. Motion Carried.

AYES (4) Ham, Parker, Callahan, Mauch
 NAYS (1): Lott
 ABSENT (0): None

4. ADJOURN

With no further business, Chairperson Ham adjourned the meeting at 6:29 p.m.

Lisa Ham

Chairperson/Vice-Chairperson

Attest:

Zolaina R. Parker

Zolaina R. Parker, Town Secretary



MINUTES APPROVED ON: February 3, 2026